



CAR ACCIDENT CHECKLIST

Download & keep in car for emergencies

CAR ACCIDENT INFORMATION

Accident Checklist

- Check for injuries
Call 911 for emergencies if needed
- If damage is minor, move cars to the side of the road to avoid blocking traffic
- Exchange information with other driver
- Collect contact info from witnesses and passengers in vehicles involved
- Take pictures of vehicles, damage, and accident scene from different angles
- Sketch accident scene
- Get police information

Do Not

- Don't leave the scene if police have been called and are on the way
- Don't lose your temper, remain calm
- Don't sign anything from the other party
- Don't discuss details about the accident except with the police
- Don't admit fault or cast blame

Police Info

Name of Officer _____
 Department _____
 Badge # _____
 Phone _____
 Police report # _____

ABOUT THE ACCIDENT

Date _____ Time of Day _____
 Location _____
 Car Make/Model/Year _____
 License Plate _____
 Note weather conditions, road conditions, or anything out of the ordinary.
 What happened? _____

Driver Info

Name _____
 Phone _____
 Address _____

 Email _____
 Driver License State _____
 Driver License # _____

Insurance Info

Company _____
 Policy # _____
 Phone _____

Witnesses/Passengers

Name/Number/Email _____

SKETCH THE ACCIDENT